

MARYLAND ACADEMY OF FAMILY HYSICIANS
2012 ANNUAL TRADE SHOW
June 21-22, 2012
Turf Valley Conferences, Ellicott City, MD
Exhibit Space Application & Contract
Information and Conditions

Please reserve exhibit space at the Maryland Academy of Family Physicians (MAFP) 2012 Trade Show. The undersigned requests that the Academy assign what it considers the best available space. We understand that this application, when signed and accepted by the Academy, becomes a contract. We agree to abide by the conditions of the *Exhibit Prospectus*, by the conditions herein and by all conditions under which space at Turf Valley is leased to the Academy. We accept responsibility for informing exhibiting representatives of these terms and have agreed that they will abide by them.

COST: We understand the cost to exhibit is \$1,200 and must be paid according to the following schedule:

Before 12/31/11	1/1/12 – 3/31/12	4/1/12– 5/31/12	6/1/12 – 6/15/12*
\$960.00(-20%)	\$1,080.00(-10%)	\$1,200.00	\$1,440.00(+20%)

Companies not making final payments according to the schedule above, will be charged the fee(s) for the subsequent period(s). EXHIBIT SPACE WILL NOT BE ALLOTTED WITHOUT PAYMENT IN FULL BY DEADLINE. Before an exhibit may assemble, the company must make arrangements satisfactory to the Academy and to the Clarion Resort Fontainebleau Hotel for the payment of any charges incurred by the company in connection with presenting the exhibit.

Companies purchasing multiple spaces will receive a discount of 10% per additional exhibit space. The first exhibit space will be charged according to the schedule above.

* Exhibit registrations will be accepted after Friday, June 15, 2012 upon availability and with final payment in full.

CONFIRMATION AND SPECIAL REQUESTS: Upon the MAFP's receipt of your company's completed Exhibit Space Application & Contract, the designated contact person (name appears on the contract) will be mailed a confirmation.

DISPLAY SIZE: The Company understands that the size of a single space is approximately 10'x10' and that the display must fit inside of the space purchased.

CANCELLATION/REFUND: Any cancellation/request for refund must be sent to MAFP in writing. If received prior to 60 days before the conference; full refund. If after 60 days before the conference; 25% administrative service charge. If after 30 days; 50% administrative service charge.

LIABILITY: The Company hereby releases the Maryland Academy of Family Physicians from any and all liabilities, loss or damage ensuing from any cause whatsoever, except for claims for damages or injuries caused or resulting from negligence of the Academy or its agents and employees. In addition, the company agrees to hold harmless the Academy from any and all claims for loss or damage asserted against the Academy by any person as a result of, or in any way connected with the wrongful acts or negligence of our company or of its representatives.

Maryland Academy of Family Physicians
2012 ANNUAL TRADE SHOW
(MAFP Federal Tax ID # 52-1317156)

COMPLETE AND RETURN ENTIRE FORM WITH DEPOSIT OR PAYMENT IN FULL. KEEP A COPY FOR YOUR RECORDS.

Please Print

Company Name _____

Contact Name _____

Signature _____ Title _____

Address _____

City _____ State _____ Zip _____

Telephone # _____ Fax _____

E-Mail _____

How Many Exhibit Spaces Do You Wish to Reserve? _____ Today's Date _____

Enclosed is \$_____ payment in full.

Confirmation of reservation of exhibit space and order forms for additional exhibit services will be sent to you upon receipt and acceptance of this application. Further details will be forthcoming as they develop.

If Paying by Credit Card

VISA/MC/AMEX # _____ Credit Card Verification # _____

Name on card (Please Print) _____

Address on file with Visa/MC/AMEX _____ Zip Code _____

Expiration Date _____ Signature _____

If Paying by Check

Make payable to: Maryland Academy of Family Physicians

RETURN COMPLETED FORM WITH PAYMENT IN FULL ACCORDING TO FEE SCHEDULE TO:

Maryland Academy of Family Physicians
5710 Executive Drive, Suite 104
Baltimore, Maryland 21228

Questions/Comments? Contact MAFP: Phone 410-747-1980 • Fax 410-744-6059 • E-Mail info@mdafp.org

THANK YOU!